

Sent to Erax  
on 5/26/06

### CDBG - EXPANSION ITEM

Agenda Request For: May 22, 2006

Department: Grants

Background: *A Community Development Block Grant for housing rehabilitation in unincorporated Nassau County is currently underway. The project is funded with \$750,000 in CDBG funds and \$550,000 in SHIP funds to complete 20 owner occupied homes for low to moderate-income residents. Jordan & Associates administers this project.*

*Five change orders for consideration.*

- *Change order 3 submitted by the TR Group for Program applicant #7 Linda Weaver for an additional \$3,352 to the original contract price making the new contract price \$41,911.00 and for an extension of time to June 15, 2006.*
- *Change order 3 submitted by the TR Group for Program applicant #14 Bernice Walker for an extension of time to July 15, 2006.*
- *Change order 1 submitted by the TR Group for Program applicant #22 Daniel & Heather Perry for an additional \$5,234 to the original contract price making the new contract price \$75,834.00 and for an extension of time to July 15, 2006.*
- *Change order 3 submitted by the TR Group for Program applicant #24 Evelyn Kimble for an extension of time to May 21, 2006.*
- *Change order 1 submitted by the TR Group for Program applicant #25 Gloria Thomas for an extension of time to July 15, 2006.*

Financial/Economic Impact to Future Years Budgeting Process or Effect on Citizens: *Implementation of this housing rehabilitation project will enhance the housing stock in Nassau County and the work will be performed by licensed contractors and inspected by a Nassau County building inspector.*

Action requested and recommendation:

- *Request that the BOCC approve one change order:*
  1. *Program applicant #7 (Weaver) for an additional \$3,352 and a time extension to 6/15/06.*
  2. *Program applicant #14 (Walker) for a time extension to 7/15/06.*
  3. *Program applicant #22 (Perry) for an additional \$5,234 and a time extension to 7/15/06.*
  4. *Program applicant #24 (Kimble) for a time extension to 5/21/06.*
  5. *Program applicant #25 (G. Thomas) for a time extension to 7/15/06.*

Is this action consistent with the Nassau County Comprehensive Land Use Plan?  
Is this action consistent with the Nassau County Comprehensive Land Use Plan?  
*This action is not inconsistent with the Comprehensive Land Use Plan.*

Funding Source: *Community Development Block Grant and SHIP funds  
69548554-583400*

Reviewed by:

**APPROVED**

DATE 5/22/06 *BK*

Department Head

Legal

Administrator

Finance

Administrative Services

Grants

Revised 09/05

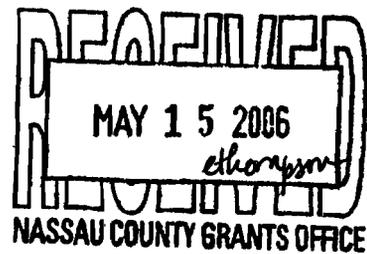
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*[Handwritten signature]* 5/17  
*[Handwritten signature]* 17 May 06

2006-05-18  
COUNTY COORDINATOR'S  
OFFICE

MAY 18 AM 11:33

**HOUSING REHABILITATION PROGRAM  
CONTRACT FOR REHABILITATION WORK**



Change Order # 03

Owner: LINDA WEAVER *PA\*7*

Contractor: THE TR GROUP, INC.

Job Address: 1250 LOUSHELTONY ROAD YULEE, FL.32097

The Contract for Rehabilitation Work entered into on 22 NOV., 2006, by and between the above Owner and Contractor and approved by the local government, is hereby amended to include the following changes, additions and/or deletions to the work (attach additional sheets if needed):

Item #	Spec #	Description of Work	Location	Price
		TERMITE AND FUNGI TREATMENT	EXT.	\$3,352
			TOTAL	\$3,352

This Change Order hereby becomes an integral part of the Contract, pursuant to Sections 18 and 19 of the Contract. The Contract amount is hereby amended by \$ 3,352.00 for a new total of \$ 41,911.00.

The additional cost will be covered by \$ 2 in \_\_\_\_\_ and \$ 3352 in SHIP funds.

The work completion deadline:  is not extended;  is extended to JUNE 15, 2006.

Occupancy of the structure will be as originally contracted;

The structure will be vacant for an additional \_\_\_\_\_ days.

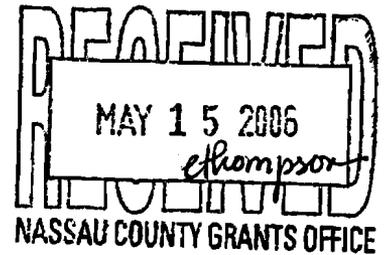
B. Mayhugh 5/5/06  
Contractor Date

Paul Rogers 5/5/06  
Housing Rehab. Spec. Date

Linda W. Weaver 5/5/06  
Owner Date

The TR Group 5/22/06  
Local Government Represent. Date

**HOUSING REHABILITATION PROGRAM  
CONTRACT FOR REHABILITATION WORK**



Change Order # 03

Owner: BERNICE WALKER PA#14

Contractor: THE TR GROUP, INC.

Job Address: 86064 HENDERSON STREET YULEE, FL. 32097

The Contract for Rehabilitation Work entered into on September 19, 2006, by and between the above Owner and Contractor and approved by the local government, is hereby amended to include the following changes, additions and/or deletions to the work (attach additional sheets if needed):

Item #	Spec #	Description of Work	Location	Price
		ADDITIONAL TIME FOR RE-SURVEYING MAIN PROPERTY AND ADJACENT PROPERTIES DUE TO UNMATCHED PROPERTY ID NUMBER ON FILE WITH NASSAU COUNTY		\$N/C
			TOTAL	\$ <u>0</u>

This Change Order hereby becomes an integral part of the Contract, pursuant to Sections 18 and 19 of the Contract. The Contract amount is hereby amended by \$ 0.00 for a new total of \$ 64,800.00.

The additional cost will be covered by \$ 0.00 in \_\_\_\_\_ and \$ 0.00 in \_\_\_\_\_ funds.

The work completion deadline:  is not extended;  is extended to JULY 15, 2006.

Occupancy of the structure will be as originally contracted;

The structure will be vacant for an additional \_\_\_ days.

[Signature] 5/5/06  
Contractor Date

Bernice E. Walker 5-12-06  
Owner Date

[Signature] 5/12/06  
Housing Rehab. Spec. Date

[Signature] 5/22/06  
Local Government Represent. Date

**HOUSING REHABILITATION PROGRAM  
CONTRACT FOR REHABILITATION WORK**

**RECEIVED**  
MAY 15 2006  
*ethompson*  
NASSAU COUNTY GRANTS OFFICE

Change Order # 081

Owner: DANIEL PERRY *PA#22*

Contractor: THE TR GROUP, INC.

Job Address: 3095 SPOONBILL WAY FERNANDINA BEACH, FL.

The Contract for Rehabilitation Work entered into on NOVEMBER 22, 2006, by and between the above Owner and Contractor and approved by the local government, is hereby amended to include the following changes, additions and/or deletions to the work (attach additional sheets if needed):

Item #	Spec #	Description of Work	Location	Price
		ADDITION OF COUNTY REQUIRED CONCRETE DRIVEWAY AND NEW CULVERT		\$5,234
			TOTAL	\$5,234

This Change Order hereby becomes an integral part of the Contract, pursuant to Sections 18 and 19 of the Contract. The Contract amount is hereby amended by \$ 5,234.00 for a new total of \$ 75,834.00.

The additional cost will be covered by \$ 0.00 in <sup>5,234</sup> and \$ 0.00 in SHIP funds.

The work completion deadline:  is not extended;  is extended to JULY 15, 2006.

Occupancy of the structure will be as originally contracted;

The structure will be vacant for an additional \_\_\_ days.

*B. M. Mayhew*  
Contractor 5/5/06  
Date

*Reb De Jesus*  
Housing Rehab. Spec. 5/12/06  
Date

*Daniel Perry* 5-12-06  
Owner  
*Heather A Perry* 5/12/06  
Date

*Th D P*  
Local Government Represent. 5/22/06  
Date

**HOUSING REHABILITATION PROGRAM  
CONTRACT FOR REHABILITATION WORK**

**RECEIVED**  
MAY 15 2006  
*ethompson*  
NASSAU COUNTY GRANTS OFFICE

Change Order # 3

Owner: EVELYN KIMBLE *PA#24*

Contractor: THE TR GROUP, INC.

Job Address: 76039 HARPER CHAPEL WAY YULEE, FL. 32097

The Contract for Rehabilitation Work entered into on NOV, 2006, by and between the above Owner and Contractor and approved by the local government, is hereby amended to include the following changes, additions and/or deletions to the work (attach additional sheets if needed):

Item #	Spec #	Description of Work	Location	Price
		ADDITIONAL TIME TO REPAIR DAMAGES TO THE FRONT EXTERIOR WALL OF THE HOME TO INCLUDE REMOVE AND REPLACE EXISTING DAMAGED EXTERIOR STUD FRAMING AND SIDING AND REPLACE WITH NEW STUDS AND NEW SIDING	EXT	\$N/C
			TOTAL	\$N/C

This Change Order hereby becomes an integral part of the Contract, pursuant to Sections 18 and 19 of the Contract. The Contract amount is hereby amended by \$ 0.00 for a new total of \$ 30,921.00.

The additional cost will be covered by \$ \_\_\_\_\_ in \_\_\_\_\_ and \$ \_\_\_\_\_ in \_\_\_\_\_ funds.

The work completion deadline:  is not extended;  is extended to MAY 21, 2006.

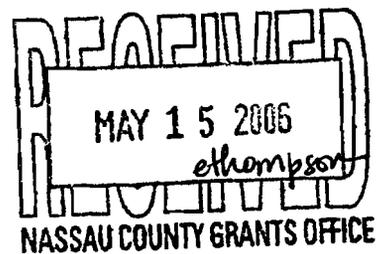
Occupancy of the structure will be as originally contracted;

The structure will be vacant for an additional \_\_\_\_\_ days.

*[Signature]* 5-12-06  
Contractor Date  
*[Signature]* 5/22/06  
Housing Rehab. Spec. Date

*[Signature]* 5-12-06  
Owner Date  
*[Signature]* 5/22/06  
Local Government Represent. Date

**HOUSING REHABILITATION PROGRAM  
CONTRACT FOR REHABILITATION WORK**



Change Order # ~~0~~ 1

Owner: GLORIA THOMAS PA #25

Contractor: THE TR GROUP, INC.

Job Address: 462973 SR 200 YULEE, FL.

The Contract for Rehabilitation Work entered into on September 19, 2006, by and between the above Owner and Contractor and approved by the local government, is hereby amended to include the following changes, additions and/or deletions to the work (attach additional sheets if needed):

Item #	Spec #	Description of Work	Location	Price
		ADDITIONAL TIME FOR RE-SURVEYING MAIN PROPERTY AND ADJACENT PROPERTIES DUE TO UNMATCHED PROPERTY ID NUMBER ON FILE WITH NASSAU COUNTY		\$N/C
			TOTAL	\$ <del>0</del>

This Change Order hereby becomes an integral part of the Contract, pursuant to Sections 18 and 19 of the Contract. The Contract amount is hereby amended by \$ 0.00 for a new total of \$ 68,600.00.

The additional cost will be covered by \$ 0.00 in \_\_\_\_\_ and \$ 0.00 in \_\_\_\_\_ funds.

The work completion deadline:  is not extended;  is extended to JULY 15, 2006.

Occupancy of the structure will be as originally contracted;

The structure will be vacant for an additional \_\_\_\_\_ days.

Mr. Jayson 5/5/06  
Contractor Date

Gloria Thomas 5/12/06  
Owner Date

Paul Jones 5/12/06  
Housing Rehab. Spec. Date

Theresa P. Ben 5/22/06  
Local Government Represent. Date

CDBG Housing Rehab Change Order matrix  
 Project No. 04DB-1Q-04-55-01-H05

Name of applicant (PA#)	Vendor	Change order #	Amount of change order	Reason for change order	BOCC approved
Beatrice Thompson, 1	A&R Construction	1	\$0.00	Time extension to 11/26/05	9/14/05
Benjamin Alderman, 3	A&R Construction	1	\$0.00	Time extension to 11/30/05	9/14/05
Magaline Albertie, 4	Sound Bay Development Group	1	\$8,000.00	Additional 200 sq ft @ \$8,000 cost	9/14/05
William Thomas, 5	Sound Bay Development Group	1	\$1,300.00	Exterior paint	9/26/05
Charles Speaker, 8	Sound Bay Development Group	1	\$9,600.00	a. RE: new septic system b. Time extension to 10/25/05	10/12/05
Sandra Pendergrass, 2	A&R Construction	1	\$0.00	Time extension to 11/30/05	10/12/05
Hugh Smith, 16	The TR Group	1	\$455.00	Re: water heater	10/12/05
Beatrice Thompson, 1	A&R Construction	2	\$0.00	Time extension to 12/30/05	11/9/05
Charles Speaker, 8	Sound Bay Development Group	2	\$0.00	Time extension to 11/30/05	11/9/05
Magaline Albertie, 4	Sound Bay Development Group	2	\$0.00	Time extension to 11/30/05	11/9/05
Edgar Campbell, 9	Sound Bay Development Group	1	\$0.00	Time extension to 3/3/06	12/14/05
Leon Freeman, 20	The TR Group	1	\$2,083  NOTE: changes contract price to 25,466.	Exterior wall, drywall, joists, wood rot and decking repairs; and time extension to 12/23/05	12/14/05
Leon Freeman, 20	The TR Group	2	\$2,100  NOTE: changes contract price to 27,566.	Thermal protective layer, decking for existing sub-floor, baseboards, casing for interior doors, 2 exterior doors, floor joists; and time extension to 12/23/05	12/14/05
Hugh Smith, 16	The TR Group	2	\$4,836  NOTE: changes contract price to \$38,012.	Damaged drywall, vanity, commode, countertop, faucets, defective switches and outlets, variety of doors, shelving; and time extension to 12/30/05.	12/14/05

CDBG Housing Rehab Change Order matrix  
 Project No. 04DB-1Q-04-55-01-H05

Name of applicant (PA#)	Vendor	Change order #	Amount of change order	Reason for change order	BOCC approved
Joseph Mayes, 11	The TR Group	1	\$2,420  NOTE: changes contract price to \$39,955.	Rear porch work, foundation piers, level area, new stairs, entry area of porch; and a time extension to 12/16/05.	1/11/06
William Thomas, 5	Sound Bay Development Group	2	\$2,828  NOTE: changes contract price to \$43,778.	Master bathroom and kitchen ceilings, walls, remove damaged wallpaper – interior paint; and time extension to 12/23/05.	1/11/06
Elizabeth Sutton, 18	The TR Group	1	\$3,200  NOTE: changes contract price to \$20,253.	Resolve kitchen cabinetry issues; and time extension to 12/30/05.	1/11/06
Beatrice Thompson, 1	A&R Construction	3	\$0.00	Time extension to 3/30/06.	3/8/06
Myrtle Sikes, 15	A&R Construction	1	\$0.00	Time extension to 3/30/06.	3/8/06
Lucretia Mason, 21	The TR Group	1	\$3,935.00	Drywall in master bathroom; drywall in laundry room; drywall in main hall bath; floor joist, subfloor and partition wall in laundry ; replace approx. 92 square feet of flooring in laundry room and master bathroom and a time extension to 3/24/06.	3/8/06
Bernice Walker, 14	The TR Group	1	\$0.00	Time extension to 3/22/06.	3/8/06
Linda Weaver, 7	The TR Group	1	\$0.00	Time extension to 3/24/06.	3/8/06
William Thomas, 5	Sound Bay Development Group	5	\$6,690.00	Abandon existing septic and install drainfield, tank, sump pump, electrical for lift pump, conduit, set post, W/P box, materials and labor and a time extension to 3/19/06.	3/8/06

CDBG Housing Rehab Change Order matrix  
 Project No. 04DB-1Q-04-55-01-H05

Name of applicant (PA#)	Vendor	Change order #	Amount of change order	Reason for change order	BOCC approved
Evelyn Kimble, 24	The TR Group	1	\$3,405.00	Master bathroom: Remove and replace wood floor and subfloor damage, remove and replace vinyl flooring, replace toilet flange and piping, remove and replace vanity, repair bottoms of existing wall framing, remove portion of existing closet wall and repair wall and flooring, and a time extension to 4/14/06.	5/10/06
Linda Weaver, 7	The TR Group	2	\$1,633.00	Additional linear feet of new sewer lines to complete hookup to the new septic system. Total of four areas where sewers exit the home. Demolish three separate septic tanks. Time extension to 4/21/06.	Expansion item 5/10/06
Lucretia Mason, 21	The TR Group	2	\$472.00	Install new wiring for electric range. The existing wiring was 20 amp wire for a 50 amp stove circuit. Potential fire hazard. Replace old wiring for porch light and fans due to frayed and burnt existing wiring potential fire hazard. Time extension to 4/21/06.	Expansion item 5/10/06
Evelyn Kimble, 24	The TR Group	2	\$2,460	Remove and replace existing damaged exterior stud framing and siding and replace with new studs and new siding. Time extension to 4/21/06.	Expansion item 5/10/06
Linda Weaver, 7	The TR Group	3	\$3,352	Termite and Fungi Treatment. Time extension to 6/15/06.	Expansion item Pending 5/22/06
Bernice Walker, 14	The TR Group	3	\$0.00	Additional time for re-surveying	Expansion item

CDBG Housing Rehab Change Order matrix  
 Project No. 04DB-1Q-04-55-01-H05

Name of applicant (PA#)	Vendor	Change order #	Amount of change order	Reason for change order	BOCC approved
				main property and adjacent properties due to unmatched property id number on file with Nassau County. Time extension to 7/15/06.	Pending 5/22/06
Daniel Perry, 22	The TR Group	1	\$5,234	Addition of County required concrete driveway and new culvert. Time extension to 7/15/06.	Expansion item Pending 5/22/06
Evelyn Kimble	The TR Group	3	\$0.00	Additional time to repair damages to the front exterior wall of the home to include remove and replace existing damaged exterior stud framing and siding and replace with new studs and new siding. Time extension to 5/21/06.	Expansion item Pending 5/22/06
Gloria Thomas, 25	The TR Group	1	\$0.00	Additional time for re-surveying main property and adjacent properties due to unmatched property id number on file with Nassau County. Time extension to 7/15/06.	Expansion item Pending 5/22/06

NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS  
 CDBG GRANT  
 USE OF FUNDS  
 BEGINNING 04/05 FISCAL YEAR

A/C	NAME	# of homes	TOTAL GRANT BUDGET	APPR'D DATE	APPR'D AMT	BALANCE
69548554-583400	CDBG-Housing Rehab for 8 homes, applications 1-6, 8, 9	20	\$ 974,500.00			
		(8)		4/13/05	\$ (559,950.00)	\$ 414,550.00
	Balance per grant	12				\$ 414,550.00
BCC 9/14/05	4			9/14/05	\$ (8,000.00)	\$ 406,550.00
BCC 9/14/05	11,14,15,16,18,20	(6)		9/14/05	\$ (241,492.00)	\$ 165,058.00
BOCC 9/26/05	5			9/26/05	\$ (1,300.00)	\$ 163,758.00
	pending-recording fees est per E. Thompson					\$ (700.00)
BOCC 10/12/05	8			10/12/05	\$ (9,600.00)	\$ 153,458.00
BOCC 10/12/05	16			10/12/05	\$ (455.00)	\$ 153,003.00
	Balance after 10/12/05	6				\$ 153,003.00
BOCC 11/9/05	7, 19, 21, 22, 24, 25	(6)		11/9/05	\$ (308,474.00)	\$ (155,471.00)
	Requested transfer from SHIP			11/9/05	\$ 200,000.00	\$ 44,529.00
BOCC 12/14/05	9 (one), 20 (two change orders)			12/14/05	\$ (4,183.00)	\$ 40,346.00
Expansion 12/14/05	16 (one change order)			12/14/05	\$ (4,836.00)	\$ 35,510.00
BOCC 1/11/06	11,5,18 (one change order each)			1/11/2006	\$ (8,448.00)	\$ 27,062.00
BOCC 3/8/06	1,15,21,14,7 (five change orders)			3/8/2006	\$ (3,935.00)	\$ 23,127.00
BOCC 3/8/06	5 (one change order)			3/8/2006	\$ (6,690.00)	\$ 16,437.00
	Available balance following 3/8/06 approval					\$ 16,437.00
BOCC 3/27/06	19 (release of funding)	(1)		3/27/2006	\$ 69,600.00	\$ 86,037.00
BOCC 3/27/06	26 (award of funds)	1		3/27/2006	\$ (70,900.00)	\$ 15,137.00
	Available balance following 3/27/06 approval					\$ 15,137.00
Liquidated damages	8 (Speaker) 2/2/06		from Sound Bay Dev Grp		\$ 1,800.00	\$ 16,937.00
Liquidated damages	4 (Albertie) 3/29/06		from Sound Bay Dev Grp		\$ 3,100.00	\$ 20,037.00
BOCC 5/10/06	24			5/10/06	(\$3,405.00)	\$ 16,632.00
BOCC 5/10/06	9 (release of funding)	(1)		5/10/06	\$68,900.00	\$ 85,532.00
BOCC 5/10/06	27 (award of funds)	1		5/10/06	(\$20,914.00)	\$ 64,618.00
BOCC 5/10/06 EXPANSION	7			5/10/06	(\$1,633.00)	\$ 62,985.00
BOCC 5/10/06 EXPANSION	21			5/10/06	(\$472.00)	\$ 62,513.00
BOCC 5/10/06 EXPANSION	24			5/10/06	(\$2,460.00)	\$ 60,053.00
BOCC 5/22/06 EXPANSION	7 (one change order)			pending 5/22/2006	(\$3,352.00)	\$ 56,701.00
BOCC 5/22/06 EXPANSION	14 (one change order)			pending 5/22/2006	\$0.00	\$ 56,701.00
BOCC 5/22/06 EXPANSION	22 (one change order)			pending 5/22/2006	(\$5,234.00)	\$ 51,467.00
BOCC 5/22/06 EXPANSION	24 (one change order)			pending 5/22/2006	\$0.00	\$ 51,467.00
BOCC 5/22/06 EXPANSION	25 (one change order)			pending 5/22/2006	\$0.00	\$ 51,467.00
	Available balance following 5/22/06 approval (FIVE EXPANSION ITEMS)					\$ 51,467.00

FOR 2006 99  
as of 4/19/06

369 CAPITAL PROJECT-CDBG

369 CAPITAL PROJECT-CDBG

69548554 CDBG 04DB-04-55-01-H05

	REVISED BUDGET	YTD ACTUAL	AVAILABLE BUDGET	PCT USED
Revenues:				
69548554 331121 CDBG 04DB-1Q-04-55-01-H05	-582,232.00	-108,952.74	-691,184.74	18.71%
69548554 361101 INTEREST-BANK	0.00	-1,197.60	1,197.60	100.00%
69548554 381421 TRANS IN-HOUSING (CDBG)	-200,000.00	0.00	-200,000.00	0.00%
69548554 389910 BALANCES FORWARD-CASH	-254,568.00	0.00	-254,568.00	0.00%
Totals	-1,036,800.00	-110,150.34	-1,144,555.14	10.62%
Expenditures:				
69548554 531000 ADMINISTRATION	105,000.00	0.00	105,000.00	0.00% *
69548554 549000 OTHER CURENT CHARGES	7,151.00	0.00	7,151.00	0.00% *
69548554 583400 CDBG-HOUSING REHAB/DEMO/RE	705,849.00	521,028.00	184,821.00	73.82%
69548554 583401 CDBG-TEMP RELOCATION	11,137.00	3,985.82	7,151.18	35.79% *
69548554 583402 CDBG-HOUSING REHAB CATEGOR	200,000.00	0.00	200,000.00	0.00%
69999599 599256 RESERVES-INCOME INTEREST	7,663.00	0.00	7,663.00	0.00%
Totals	1,036,800.00	525,013.82	511,786.18	50.64%

04/05 Fiscal Year Budget	974,500		
Approved for Use 4/13/05		(559,950)	
Approved for Use 9/14/05		(8,000)	
Approved for Use 9/14/05		(241,492)	
Approved for Use 9/26/06		(1,300)	
Total Approved Expenses FY 04/05		(810,742)	163,758 Available end 04/05
Actual Expenditures FY 04/05		268,651	
Budget FY 05/06 (04/05 budget minus expenses)	705,849		
Expenses approved in 04/05 but not yet paid		(542,091)	163,758 Available begin 05/06
Recording Fees		(700)	163,058
Approved for Use 10/12/05		(9,600)	153,458
Approved for Use 10/12/05		(455)	153,003
SHIP transfer being held in 583402	200,000		353,003
Approved for Use 11/9/05		(308,474)	44,529
Approved for Use 12/14/05		(4,183)	40,346
Approved for Use 12/14/05		(4,836)	35,510
Approved for Use 1/11/06		(8,448)	27,062
Approved for Use 3/8/06		(3,935)	23,127
Approved for Use 3/8/06		(6,690)	16,437
Release of funding 3/27/06	69,600		86,037
Approved for Use 3/27/06		(70,900)	15,137
Release of funding 2/2/06	1,800		16,937
Release of funding 3/29/06	3,100		20,037
Release of funding 5/10/06	68,900		88,937
Approved use 5/10/06		(28,884)	60,053
Pending approval 5/22/06		(8,586)	51,467